



# **HYDROGEN EXPO 2024** **STAND BUILDUP - DISMANTLING** **TECHNICAL NOTES**

## **STAND BUILDUP SUMMARY TABLE**

<i>date</i>	<i>timetable</i>	<i>activities</i>
Friday September 6 <sup>th</sup>	8,00 am – 6,00 pm	> entrance and parking of equipment and heavy materials > stand building starts in pavilions
Saturday September 7 <sup>th</sup>	8,00 am – 6,00 pm	stand building
Sunday September 8 <sup>th</sup>	8,00 am – 6,00 pm	stand building
Monday September 9 <sup>th</sup>	8,00 am – 6,00 pm	stand building
Tuesday September 10 <sup>th</sup>	8,00 am – 6,00 pm	> <b>delivery of Shell scheme stands and customized graphics</b> end of stand building: 7,00 pm
Friday September 13 <sup>th</sup>	5,00 pm – 7,00 pm	<b>END OF THE EXHIBITION</b> clearance of display material <u>transportable by hand</u>  Access of service vehicles up to 3.5 tons allowed <b>(access of vehicles not allowed in the exhibition pavilions)</b>
Saturday September 14 <sup>th</sup>	8,00 am – 6,00 pm	stand dismantling
Sunday September 15 <sup>th</sup>	8,00 am – 6,00 pm	stand dismantling
Monday September 16 <sup>th</sup>	8,00 am – 6,00 pm	stand dismantling

**IMPORTANT NOTE:** the setting-up time runs from September 6<sup>th</sup> to September 10<sup>th</sup> and during this period access to stand builders, exhibitors and machines and equipment to be displayed is always allowed from 8 am to 6 pm.



# **HYDROGEN EXPO 2024**

## **STAND BUILDUP - DISMANTLING**

### **TECHNICAL NOTES**

#### **STAND BUILDUP**

Access to the exhibition spaces for stand build-up is allowed **from Friday 6<sup>th</sup> September until Tuesday 10<sup>th</sup> September. PLEASE REFER TO THE SUMMARY TABLE FOR THE ENTRANCE DATES.**

Anticipated entry and extra-time must be agreed with the HYDROGEN EXPO Organizing Office ([info@hydrogen-expo.it](mailto:info@hydrogen-expo.it)).  
**Shell scheme stands will be available to the exhibitors starting from Tuesday 10<sup>th</sup> May - 8,00 am.**

It is not allowed to start dismantling of the stands before the end of the fair (5,00 pm).

On **Friday 13<sup>th</sup> September from 5 pm to 7 pm**, exhibitors are allowed to remove only materials that can be carried by hand from the stand. Access of service vehicles up to 3.5 tons will be allowed, only outside the pavilions.

Stand dismantling operations can be carried out from **Saturday 14<sup>th</sup> September until Monday 16<sup>th</sup> September from 8:00 am to 6:00 pm.**

To bring any equipment, material or product out of the fairgrounds, the exhibitor or the stand builder must present the Exit Voucher issued by the S.A.T.E. office (exhibitor technical assistance office) once all payments have been made.

#### **STAND DESIGN**

Setting-up must be done within the assigned exhibiting space.

Stand designs passing **over 2,50 mt.** of height must be submitted through a written request to the approval of the technical office and the same is valid for **two-floors stands** that will not allowed to pass **5 mt.** height.

#### **ACCESS TO THE SHOWGROUNDS**

In order to access the showground to start with stand build-up operations, every exhibitor and/or build-up personnel has to show to the surveillance people the **SETTING-UP PASS** that will be downloadable from the [www.hydrogen-expo.it](http://www.hydrogen-expo.it) website.

#### **STAND SURVEILLANCE**

**Only the exhibitors are responsible for care and surveillance of the stand, either during the show time and the buildup/dismantling time. (see points 15-17-19 of the General Regulations)**

#### **MACHINES WITH HEAT ENGINE – TRACKED VEHICLES**

Machines and equipment equipped with a heat engine can only be displayed in the pavilions with the amount of fuel strictly necessary to enter and exit the pavilion. The battery must be disconnected and the fuel tank must be locked. **Internal combustion engines mustn't operate inside the pavilions.** Each demonstration can only be carried out in the external area of the fairgrounds. To access the pavilion with vehicles equipped with steel tracks, a special permit must be requested from the Piacenza Expo Technical Office. The exhibitor is responsible for any damage caused to the flooring.

**EVERY PARTICULAR REQUEST MUST BE AGREED WITH THE SHOW ORGANIZING OFFICE:  
TEL. +39-010-5704948 - E-MAIL: [info@hydrogen-expo.it](mailto:info@hydrogen-expo.it)**